

## The privacy policy of BNI Polska Sp. z o.o.

BNI Poland Sp. z o.o. respects and observes the users' right to privacy. Below you will find information on how we collect, process and use information about users of the websites [www.bniconvention.com](http://www.bniconvention.com), [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl) and [www.bniu.pl](http://www.bniu.pl), and how we protect your personal data.

Personal data processing of users of the websites [www.bniconvention.com](http://www.bniconvention.com), [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl), [www.bniu.pl](http://www.bniu.pl)

Personal information is any information related to an identified or identifiable natural person who owns or represents a company, does business, or just is a natural person. All personal data are collected, stored and processed on the websites [www.bniconvention.com](http://www.bniconvention.com), [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl) and [www.bniu.pl](http://www.bniu.pl), in accordance with the provisions of the Personal Data Protection Act and the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data. The provision of personal data is voluntary, while the provision of the user's e-mail address is necessary for the use of services: "Your Profile" in the BNI Store, "BNI Newsletter", "Contact Form", and the provision of the telephone number is necessary for the performance of the "Contact form" function.

The data provided are protected against access by any third parties and they are used by BNI Poland Sp. z o.o. exclusively for the purpose of contacting the users, which is necessary for the performance of the service.

### Personal data controller

Personal data are jointly controlled by:

- BNI Poland Sp. z o.o. with its registered office in Warsaw (00-105) at ul. Twarda 18 and
- BNI Worldwide Development Ltd with its registered office in Dublin 2, 32 Molesworth Street

### The purpose of personal data sub-processing

Personal data are collected, stored and used by BNI Poland Sp. z o.o. upon the consent of the data subjects on accordance with the law and applicable procedures in a way that guarantees their safety. The Controller may use personal data only and exclusively in order to ensure proper servicing of the website users, in particular within the scope of performing the following services:

1. "Your Profile" at the BNI Store;
2. "BNI Newsletter", "Contact form",
3. Displaying the data of the company's representative on the website [www.bnipolska.pl](http://www.bnipolska.pl) in the "Find a person tab" with the view to company promotion, acquiring new business contacts;
4. Facilitating contact between companies/persons being representatives of companies;

### **The right to access, correct and delete the content of Users' personal data**

The User has the right to access and correct his or her personal data provided to BNI Poland Sp. z o.o. Under the above mentioned services. Any person who has consented to the processing of his/her personal data in the course of using the services and applications available on the websites. [www.bniconvention.com](http://www.bniconvention.com), [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl) and [www.bniu.pl](http://www.bniu.pl) may ask the Controller to grant access to his or her personal data, correct or delete them in one of the following ways:

- a) by sending an appropriate resignation e-mail to the address: [rodo@bnipolska.pl](mailto:rodo@bnipolska.pl);
- b) by sending the resignation by post in the form of a registered letter to the address of BNI Poland Sp. z o.o. at ul. Twarda 18, 00-105 Warsaw.

### **Providing access to personal data**

The data Controller does not transfer (does not sell and does not lend in any way) the collected users' personal data to any third persons. The data which the Controller may disclose to entities collaborating with it are general statistical compilations that do not allow for the identification of individual users. Due to technical reasons, the Controller may entrust data processing to another entity, in accordance with Article 31 of the Act on Personal Data Protection, by way of an agreement concluded in writing, without any change of the purpose of processing indicated above, in particular it may gradually transfer e-mail addresses (as they come), submitted with the declaration of willingness to receive a newsletter to FreshMail Sp. z o.o. Al. 29 Listopada 155 c 31-406 Cracow, Tax ID no. 6751496393 Statistical No. 123040091 for the purpose of activating the computer software detecting e-mail saturation under the "Newsletter" service.

### **Personal data processing of other users of the website [www.bniconvention.com](http://www.bniconvention.com) , [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl), [www.bniu.pl](http://www.bniu.pl)**

On the websites, we also collect information contained in the system logs (e.g. the IP address). They are used for technical purposes related with the administration our servers. IP addresses are also used for the collection of statistically significant demographics concerning website visitors.

### **Transmission protection**

Data of particular importance - in particular, any kind of passwords - are transmitted via SSL encrypted protocol.

### **Cookie files**

Websites [www.bniconvention.com](http://www.bniconvention.com) [www.bnipolska.pl](http://www.bnipolska.pl), [www.franczyzabni.pl](http://www.franczyzabni.pl) and [www.bniu.pl](http://www.bniu.pl) don't collect any of the following information in an automatic way, with the exception of information contained in cookies. Cookie files (the so-called "cookies") are IT data, in particular text files, which are stored in an end device of a website user (e.g. a computer, a mobile phone) and are intended for using web pages of websites; information contained in them can be read out only by the server that created them, which in this case is the server of BNI Poland Sp z.o.o.

We use cookies for the following purposes:

- adapting the content of web pages of the website to user preferences and the optimisation of using that web pages; in particular, these files allow you to recognize the website user device and appropriately display a web page in a manner adapted to his or her individual needs;
- generation of statistics that help to understand how users of the website use the web pages, which makes it possible to improve their structure and content; - maintenance of the website user session (after logging in), thanks to which the user does not have to re-enter the login and password on every subpage of the website; - remembering interactions, e.g. answers provided during Internet surveys;
- providing users with advertising content more suited to his/ her interests.

**Two basic types of cookies are used within the website:**

- session cookies, which are temporary files that are stored on the user's end device until the user logs out, leaves the web page or switches off the software (web browser);
- persistent cookies, which are files that stored in the Customer's end device for a period of time specified in the parameters of cookies or until they are deleted by the Customer.

**Due to the purpose for which cookies are used, the following types of cookies are used in the website:**

- necessary cookies, enabling the use of services available within the website, e.g. authenticating cookies used for services requiring authentication within the website;
- cookies used to ensure security, e.g. used to detect fraud in the field of authentication within the website;
- performance cookies, which enable collecting information on the use of the web pages of the website;
- functional cookies which enable the user to "remember" the settings and selected by the user personalisation of the user interface, e.g. in terms of the language or region from which the user comes, font size, appearance of the web page, etc.,
- statistical cookies used for calculating statistics on web pages;
- advertising cookies, enabling the provision of advertising content to users which is more tailored to their interests.

The end-user may consent to the storage of cookies originating from the website in his/her end device by means of the settings of the software installed in the end device used by the end-user.

**PLEASE NOTE!**

In many cases, web browsing software (web browser) by default allows cookies to be stored in the user's end device. Website users can change cookie settings at any time. These settings may be changed in particular in such a way as to block the automatic

cookies handling in the settings of the Internet browser or to inform about each time they are stored in the website user's device. Detailed information about the possibilities and methods of handling cookies is available in the software (browser) settings. It's worth remembering that restrictions on the use of cookies may affect some of the functionalities available on the pages of the website.

More information on cookies is available in the "Help" section in the menu of your web browser.

### **Right to change Privacy Policy**

BNi Sp. z o.o. reserves the right to change and update the privacy policy.

Update: 13.05.2019